SLOW FOOD COMMUNITY PROTOCOL

Part 1 – Community Regulations

Article 1.
The community

The community is the Association's basic organizational structure within which members carry out the Association activities at the local level. All members of Slow Food are classified as members of the International Association, as well as members of a community. Each community must act according to the rules of the **Slow Food International Statute**.

Art. 23 defines the tasks of the community:

a) promoting the Association's philosophy and finding new supporting members;
b) developing the Terra Madre network and Food Communities within its local area;
c) developing the organized presence of the Association;
d) developing and promoting food education projects;
e) developing and promoting projects to protect local food-producing communities;
f) establishing relationships and collaborations with public bodies, protective consortia and producer associations, to help develop and raise awareness about food production;
g) collaborating with other associations or entities for the protection of the environment and respect for nature, a necessary condition for the safeguarding of our gastronomic heritage, and for the defence and promotion of diverse forms of folk culture and local history;
h) maintaining relationships with other communities;
i) developing fundraising activities to support its own projects and the Association's projects at a regional, trans-regional, national and international level;
j) constituting, where possible, an advisory committee formed of experts with the task of providing opinions and suggestions on the initiatives to be undertaken.

Slow Food does not require each community to be constituted as a legal entity. It is sufficient for the group of individuals interested in forming a community to recognize the general rules and objectives of Slow Food by signing the present Protocol.

Article 2.
Founding a Community

To establish a community a committee of at least five founding members must make a formal request to the International Board of Directors, that must then be authorized by Slow Food through confirmation on receipt of the attached Protocol. By signing the Protocol the community leader accepts the regulations and at the same time requests authorization to use the Slow Food logo for that area (location of community) under the authority of the community (see Section 3 of the Protocol).
The leader on behalf of the founding committee will apply for permission from Slow Food to form a community by:

- Completing the attached forms (Section 2 of the Protocol), indicating:
    - the full name it wishes to give the community;
    - the geographical area covered by the community and
    - the names of the candidates for community leader and co-leader, where applicable, taken from the group of founding members.

- All members of the founding committee must be paid, active members of Slow Food. Any non-member must join and pay the subscription fee when sending the application to establish the community. This can be done by providing a credit card number or check to Slow Food.

Establishment of a community is official only when Slow Food has provided its authorized signature, Slow Food must communicate its decision to the founding committee in writing within 30 days of receiving the application. The official founding date of the community will be the date indicated next to the signature of confirmation by Slow Food.

A community can be established and considered active when it has at least 20 registered and paid members and organizes at least three events per year, including the general meeting of community members. In the absence of these conditions a community will still be considered active if it is recognized as such by the International Board of Directors (Art. 22 of the International Slow Food Statute).

The community is Slow Food's basic organizational structure: given the open and non-exclusive character of Slow Food, the community must always try to recruit new members. Therefore there is no maximum limit to the number of members belonging to a community.

The community leader and committee have the authority to decide the number and type of activities organized by the community but are required to organize at least three events per year.

The International Board of Directors may, with just cause, dissolve a community, with a consequent immediate cessation of the use of the Slow Food logos and the possibility of using the Association's tools of identification.

Article 3.
The community committee

The International Slow Food Statute requires (Art. 24) the community leader to be assisted by a community committee. The community committee is elected by the community Congress, who will also determine its size. It holds office for four years and is presided over by the community Leader.

All members of the community committee must be paying members of Slow Food and must not allow their membership to expire. We suggest secretary and treasurer are nominated inside of the community committee. The treasurer is responsible for managing the members and community finances. He or she will keep the accounts and ensure that membership fees are paid to Slow Food in accordance with the terms stipulated in the regulations.

The community committee has the task of assisting the community Leader and it must be automatically consulted by the community Leader in regards to:
a) planning of the community's activities;
b) preparation of the annual report;
c) convening the general meeting of the members on occasions when it appears necessary, at times which differ from what was decided in the annual report;
d) preparation of the internal rules and regulations that best serve the running and administration of the community;
e) coordination of administrative activities with directives and regulations set down by the International Executive Committee and the National Board of Directors, where existing; and
f) evaluation of the proper use of the Slow Food logo in the community's area.

The community Committee also meets, in cases other than the ones stated above:
a) whenever the community Leader deems it to be necessary or if a third of the Committee members make a request, with a minimum of two members; and

b) additionally at least once a year to resolve the community's financial report

The community Committee is convened by the community Leader by a written or verbal communication, normally at least three days prior to the day planned for the meeting.
For resolutions to be valid there must be a majority of Committee members present. Resolutions are passed by a vote in favour from the majority of those present at the meeting. In the case of a tie the community Leader's vote will prevail.

Personal data of community Committee members (such as first and last name and contact information) will be disseminated on the Slow Food websites. Other data (address, membership number, etc.) will be processed and collected by Slow Food in accordance with regulations. Members have the right to request confirmation of the existence of their personal data and to verify the data that shall be made available. A member may also request information on the origin of his/her data; the terms and the purpose of the processing; the cancellation, transformation to anonymous form, or the blocking of the data if processed against the law; and the update, correction, or, if relevant, integration of the data. The member may refuse to authorize the processing of personal data for legitimate reasons. The data controller is Slow Food International Association.

Article 4.
The community Leader

The community Leader of a new community is nominated by the founding committee and later confirmed or substituted by the Congress of the community.

The community Leader represents the community and is responsible for the activities it carries out and for any kind of obligation towards third parties outside the Association. The community Leader represents the Association in the community's area and is responsible, in addition to what has been stated above, for the use of the Association logo according to the principles and means established in the present Statute and the Code of Use of the Slow Food Logos.

The tasks of the community Leader and the community Committee will be further specified by the national Statutes, where existing.

The community Leader additionally is responsible for:
a) organizing the Association's local activities (at least three initiatives per year, including the general meeting of members) and encouraging Association membership
b) representing the Association in its relationships with public entities, institutions, communication media and producers within the area for which he or she is responsible
c) convening the general meeting of the members and the community Congress
d) preparing the annual management report to be presented to the general meeting of members and provide for the keeping of the community's account and statutory books as well as the list of members
e) promoting and implementing all the strategic initiatives which characterize the Association and are adopted by the international and national executive bodies and which may, in some cases, be binding and compulsory
f) control the use of the Slow Food logo in the community's area including prompt notification of the International Executive Committee, or the National Board of Directors where existing, in the case of use deemed to be incorrect
g) data processing in accordance with the European data protection rules (Reg.(UE) 679/2016) in order to execute collection and treatment of membership registration and other personal information, such as that specified in Article 8.

Article 5.
The general meeting of members

The general meeting of members of each individual community is made up of all those registered in the community who have paid the membership fee (Art. 27).

The general meeting is convened at least once a year for the approval of the community's financial report and program of activities. Each member must receive written notice containing the meeting's agenda at least seven days prior to the meeting. Electronic mail can be used. The meeting can be held at the same time as another planned event.

A general meeting can also be convened when at least one-third of the community members or the Association's higher level bodies make a request. The meeting resolves on the basis of a simple majority of those present.

If elections of the committee are not on the agenda, and if, during the meeting, the majority of members present do not request a vote, the community leader and other members of the committee shall be confirmed for their positions until the following year.

Article 6.
The community Congress

The Congress of the community must be convened according to the means fixed for the general meeting and must be held at least every four years (Art.24).

The congress, unlike the annual meeting, shall hold elections for the community leader and other members of the committee. The leader and other committee members can be reelected by the congress and thus obtain a second term of office until the next congress, provided that there are no requests for changes proposed by members during the annual meetings.

The community Leader's mandate lasts from one community election to the next. The community Leader can remain in office for up to three successive mandates, after which the community Congress must elect a new community Leader.

In the case of electing a new community leader, he/she will have to sign the current Protocol (see Section 3 of the Protocol) that requests the authorization to use the logo from Slow Food and to nominate the new community committee. If the congress agenda also involves discussion of the financial reports and program of activities, it will be acknowledged that the congress functions also as the annual meeting for the same year.

Article 7.
Membership Management and Registration

The official database of Slow Food members worldwide is that kept at the Slow Food headquarters in Bra, Italy, and managed by the International Service Centre.

A percentage of the annual membership fee paid by its members will be due to each community, for every kind of membership and in every country in which the international Slow Food Association is active, under the terms and conditions stated in the **Slow Food Membership Regulations**.

Slow Food membership is valid for 12 months, from the month it is entered into the database at Slow Food headquarters. Membership expires at the end of the month of joining in the following year. If, for example,

a member is entered into the database on November 15, 2020, the expiration date will be November 30, 2021. Since there may be inconsistencies between the expiration dates in community records and the Slow Food database, it is important to note that the official expiration date is always the one recorded in the Slow Food database, which matches what is printed on the membership card. Each community should keep track of its own finances and its own bank account.

Slow Food will send one renewal letter to all members during the course of the year; it remains essential that the community remind members to renew membership and that renewal be regarded as a priority by the community committee. Each member will receive a new card with the updated expiration date from Slow Food each time he or she renews membership.

If a community wants to close or becomes inactive, or for other duly justifiable reasons, it will be the task of the International Board of Directors to decide on an alternative destination for the aforementioned percentage of the membership fee.

Article 8.
Members' Personal data

The personal data processed by the community include name, address, or other personal identification data (name, age, sex, date and place of birth, address, phone, fax or e-mail, social security number, family situation, profession, credit card number).
The allowed operations on the data are collection (including insertion on the web portal), consulting, printing, storage, and use for sending communications.
The community leader, appointed as Data Processor, has the power to identify and appoint in writing other persons in charge of the processing, i.e. natural persons who have been authorized by the data processor to carry out processing operations and who can assist in the activities listed above. In such an event, the community leader must communicate the names to Slow Food, transmitting copies of letters of appointment, so that Slow Food as Data Controller can grant the appropriate permissions on its information system.
The community leader, as Data Processor, and appointees are required, in particular, to follow the following provisions:

- Authentication credentials for the processing of personal data via Internet into the web portal of the membership registration must be kept with the greatest secrecy, in order to avoid disseminating them.
- Computers used for data processing must not to be left unattended and accessible during a session of treatment.
- Acts and documents containing personal data must be kept and preserved for the entire cycle necessary for the performance of processing operations.

All the collected and processed personal data should not be disclosed to third parties except for the purposes strictly related to the community activities and membership management. It is strictly forbidden

- to use personal data to send commercial communications
- to disseminate personal data.

Slow Food®

Part 2 - Application Form to Establish a community

The following members of Slow Food apply to establish a Slow Food community (or nominate a new community Committee):

Community _____

in the area _____

and agree to manage it according to the rules stipulated in the attached Protocol.

1) Name	Tel.
Email	Fax
Address	
City	State/Prov./County
Zip Code	Country
Membership card number	

2) Name	Tel.
Email	Fax
Address	
City	State/Prov./County
Zip Code	Country
Membership card number	

3) Name	Tel.
Email	Fax
Address	
City	State/Prov./County
Zip Code	Country
Membership card number	

4) Name	Tel.
Email	Fax
Address	
City	State/Prov./County
Zip Code	Country
Membership card number	

5) Name	Tel.
Email	Fax
Address	
City	State/Prov./County
Zip Code	Country
Membership card number	

IMPORTANT: Unless otherwise noted, the person at the top of the list will be considered both the community leader and treasurer. community committees may have more than five members. If any founding member has not yet joined Slow Food, he or she should register by attaching credit card information (number ad expiration date) and any further information (i.e., for couple membership) to this form.

Part 3 – Request for the Authorization of Logo and Personal Data Use

Granted that

1). The symbol of the stylized snail and the name Slow Food is a registered trademark, and as such is subject to the laws of copyright and is protected by them. The Slow Food trademark cannot be used or reproduced without permission

2). communities can use the Slow Food trademark only for initiatives closely related to their association activities, organized for members and public, according to the **Code of Use for Slow Food Logos**

3). communities are authorized to use the Slow Food trademark as long as they specify the name of the community. The community may not use the trademark with the name of the national or regional association itself, or without a name

4). Authorization is granted by the International Board of Directors, only after having signed the foundation Protocol

5). An inactive community loses the right to use the Slow Food logo. Slow Food shall notify the community if it loses its status and, if after a certain period of time the community continues to not respect the minimum requirements, permission to use the logo may be revoked and arrangements made for the community to be closed down

6). Use of the name for personal or commercial reasons is strictly prohibited. The right to use the "Slow Food" name and logo is temporary. Authorization for this use may be revoked by Slow Food at any time and for any motive

7) The Personal Data Controller is Slow Food, which, jointly with another data controller, is the only body allowed to determine the purposes of, and methods and means for, processing personal data, including in security matters

The undersigned……..…… **accepts the**
(community leader candidate)

regulations stipulated in the present Protocol and, as community leader acting on behalf of the community, requests authorization from Slow Food to use the Slow Food logo and trademark subject to the terms and conditions of the International Statute and the Code of Use for Slow Food Logos.

The undersigned declares moreover to have knowledge of the tasks entrusted to him/her, and agrees to take all measures necessary for the implementation of the standards for the protection of personal data in compliance with the applicable rules on treatment, including aspects relating to security.

…… ……
Signature of the community leader candidate Confirmation by Slow Food (signature)

……
Date of confirmation